CIVIL SERVICE COMMISSION COUNTY OF MAUI

200 South High Street Wailuku, Hawaii 96793

PUBLIC NOTICE OF MEETING		
<u>COMMISSIONERS</u> :	Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984	
Delbert W. DeRego, Chair (Wailuku)	NOTICE IS HEREBY GIVEN by the Civil Service Commission of	
George R. Fontaine, Vice-Chair (Kihei)	the County of Maui, State of Hawaii, of its regular meeting and executive meeting scheduled for:	
Barbara J. Haliniak (Molokai)	DATE:	Wednesday, May 5, 2010
	TIME:	9:00 a.m.
David W. Hunkins (Hana)	PLACE:	Department of Personnel Services Conference Room 629 Kalana O Mari (Garatta Parildina)
Arnold K. Wunder (Pukalani)		Kalana O Maui (County Building) 200 South High Street Wailuku, Hawaii 96793

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.

INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, *i.e.*, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.

Agenda - Regular Meeting

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF DECEMBER 2, 2009 and JANUARY 6, 2010 REGULAR MEETING MINUTES

- 4. PUBLIC TESTIMONY
- 5. OLD BUSINESS:
 - A. Update on Salary Commission issues.
 - (1) May 14, 2010 meeting postponed to June 4, 2010.
- 6. NEW BUSINESS:
 - A. Discuss/distribute copy of Hawaii Revised Statutes Section 76-51 re prohibited activities by members of a merit appeals board (civil service commission).
- 7. DIRECTOR'S MONTHLY REPORT:
 - A. Update on collective bargaining.
 - B. Update on HR projects.
- 8. SCHEDULE NEXT MEETING DATE & DISCUSS NEXT MEETING BUSINESS
- 9. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY, (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION, and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO THE COMMISSION'S POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAII REVISED STATUTES.

Agenda - Executive Meeting

- 1. APPROVAL OF DECEMBER 2, 2009 and JANUARY 6, 2010 EXECUTIVE MEETING MINUTES
- 2. SENSITIVE MATTERS:
 - A. Employee Assistance Program
 - (1) Quarterly Utilization Report for period ended March 31, 2010.

3. ADJUDICATORY FUNCTION:

A. New Appeal

- (1) CSC-AP #2010-1, Appeal concerning unsatisfactory performance evaluation for July 1, 2008 through June 30, 2009.
 - (a) Letter dated April 28, 2010 acknowledging receipt of appeal.
 - (b) Schedule hearing date.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at 11:21 A.M. on this 29th day of April, 2010, which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawaii, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Molokai residents may call toll-free at 1-800-272-0117; Lanai residents: call 1-800-272-0125.

DELBERT W. DEREGO, Chairperson, Civil Service Commission

By /s/ Lynn G. Krieg
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at 11:21 A.M. on this 29th day of April, 2010.

/s/ Theresa A. Valdez

For: COUNTY CLERK, COUNTY OF MAUI